

LOCAL ADMISSIONS FORUM

Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH

Date: Thursday, 19 March 2015

Time: 10.00 a.m.

A G E N D A

1. Apologies for Absence.
2. Appointment of Chairperson.
3. Minutes and matters arising from the previous meeting held on 6th November, 2014. (Pages 1 - 4)
4. Matters Arising from the previous minutes
5. Membership, Terms, Conditions and Constitution. (Pages 5 - 9)
6. School Admission Consultation report for the 2016/17 Academic Year. (Pages 10 - 27)
7. Update on Secondary School Allocations for September, 2015.
 - Verbal report.
8. School Admission Appeals update. (Page 28)
9. Update on School Organisation.
 - Verbal update.
10. Fair Access Protocol.
 - Verbal update.
11. Academies conversion update. (Pages 29 - 31)

12. Update on 2014 Admissions Code and timeline changes for consultation and approval.

- Verbal report.

13. Date and time of next meeting: -

Thursday, 2 July 2015
At 10.00 a.m. in the Rotherham Town Hall

**LOCAL ADMISSIONS FORUM
THURSDAY, 6TH NOVEMBER, 2014**

Present:- Mr. G. Lancashire and Councillor D. Roche (Community Representatives).

Apologies for absence were received from:- Mrs. I. G. Hartley (Community Schools); Councillor Beaumont, Mrs. C. Cockayne, Mrs. M. Gambles, Mr. P. Robins and Mr. B. N. Sampson (Community Representative), Mr. C. E. Kelsey (Academies) and Ms. C. Thorpe (Diocese of Hallam).

102. APPOINTMENT OF CHAIR/VICE CHAIR FOR 2014/15 ACADEMIC YEAR

Consideration of this matter was deferred until the next meeting.

103. MINUTES OF THE PREVIOUS MEETING HELD ON 3RD JULY, 2014

Agreed:- That the minutes of the previous meeting of the Local Admissions Forum, held on 3rd July, 2014, be approved as a correct record.

104. MATTERS ARISING FROM PREVIOUS MINUTES

(i) Membership of the Local Admissions Forum (Minute No. 93) – it was confirmed that Mr. C. E. Kelsey is the Academy representative on the Local Admissions Forum with effect from 1st October, 2014;

Members were also informed of the resignation of Mr. B. N. Sampson (Community Representative) and it was agreed that Mr. Sampson be thanked for his contribution to the Rotherham Local Admissions Forum.

(ii) Academies Update (Minute No. 97) – it was clarified that some schools are entering partnerships with other school organisations situated outside their immediate learning community and that this matter is subject to the approval of the Secretary of State for Education (rather than the Schools Adjudicator).

105. MEMBERSHIP OF THE LOCAL ADMISSIONS FORUM

Further to Minute No. 93 of the meeting of the Rotherham Local Admissions Forum held on 3rd July, 2014, details of the current membership of the Rotherham Local Admissions Forum were noted and it was agreed that every endeavour be made to fill the vacant places.

106. TERMS, CONDITIONS AND CONSTITUTION

The annual review of the terms of reference, conditions and constitution of the Rotherham Local Admissions Forum will be undertaken at the next meeting.

107. SCHOOL ADMISSIONS CONSULTATION FOR ENTRY IN THE 2016/2017 ACADEMIC YEAR

Consideration was given to a report presented by the Principal Officer (School Admissions, Organisation and Special Educational Assessment) concerning the admission arrangements (ie: criteria and admission number) which would apply for school admission in the 2016/2017 academic year.

The timetable for the year is:-

Autumn Term, 2014	governing bodies to consider the arrangements which will apply
by 5 th December, 2014 the	all relevant details to be forwarded to Borough Council
from 5 th January until 1 st March, 2015	period of consultation via the Borough Council's Internet web site
by end of March, 2015	Borough Council and the Local Admissions Forum consider any changes and forward any comments to appropriate Admission Authority(ies)
by 15 th April, 2015	all admission authorities to determine their arrangements and notify those consulted

The report made reference to the admission criteria and numbers for both community and controlled schools and for voluntary aided schools, academies and trust schools. The Local Admissions Forum noted that the current practice of co-ordinating school admissions arrangements with neighbouring local authorities will continue.

Included within the report were details of each school and academy's proposed admission number for 2016/2017 (appendix two of the report submitted). Any amendments and/or updates will be indicated in the final report to be submitted to the Local Admissions Forum for approval and presented to the Cabinet Member for Children and Education Services for final determination

The 'waiting lists' which are kept for pupils' first admission to Secondary and Primary schools will continue to be maintained only until the end of the Autumn Term.

Agreed:- (1) That the report be received and its contents noted.

[2] That a further report be submitted to the next meeting of the Local Admissions Forum detailing the outcome of the consultation process about the school admission arrangements for the 2016/17 academic year.

108. ADMISSION TO PRIMARY & SECONDARY SCHOOLS BOOKLET 15/16 UPDATE

Members of the Local Admissions Forum will be able to gain access to the details of admission to Rotherham's primary and secondary schools 2015/2016, via the Borough Council Internet web site. A limited number of booklets are also available to parents upon request.

109. SCHOOL ORGANISATION UPDATE

The Principal Officer (School Admissions, Organisation and Special Educational Assessment) provided information about the progress of the following issues relating to school organisation:-

: the new Eastwood Village primary school will be open with effect from the beginning of the 2015/2016 school year;

: Wickersley School and Sports College – the coalition Government has approved basic needs funding for the construction of additional classrooms;

: Rawmarsh Sandhill Primary School and Rawmarsh Thorogate Primary School – both schools will benefit from additional capacity in order to accommodate the increasing number of pupils as a result of current and expected future higher demand for places, especially from pupils living in the local area of these primary schools.

Agreed:- That the information be noted.

110. FAIR ACCESS PROTOCOL UPDATE

The Principal Officer (School Admissions, Organisation and Special Educational Assessment) provided information about the recent outcomes of meetings of the Authority's Fair Access Panels. It was noted that these Panels are used to consider the admission of pupils to school after all other statutory processes have been exhausted. There are separate Panels for admissions to primary schools and for admissions to secondary schools and these two Panels each meet once per half term. At the most recent meetings, school places had been offered in respect of all of the primary school cases. School places had been offered in respect of all secondary school places, except one, which had been deferred pending receipt of confirmation of the pupil's home address.

Agreed:- That the information provided about the Fair Access protocol be noted.

111. ACADEMIES UPDATE

Consideration was given to a report, presented by the Senior Officer (School Organisation), providing an update of the Academies within the Rotherham Borough area including the dates on which specific schools would become Academies.

Agreed:- (1) That the report be received and its contents noted.

(2) That further update reports continue to be submitted to meetings of the Rotherham Local Admissions Forum.

112. DATE AND TIME OF NEXT MEETING

Agreed:- That the next meeting of the Rotherham Local Admissions Forum be held at the Town Hall, Rotherham on Thursday, 19th March, 2015, commencing at 10.00 a.m.

ROTHERHAM LOCAL ADMISSION FORUM**TERMS OF REFERENCE****1. Role of the Forum**

The Local Admission Forum provides a vehicle for admission authorities and other key interested parties to discuss the effectiveness of local admission arrangements and to consider how to deal with difficult admission issues as well as advising admission authorities on ways in which their arrangements can be improved.

The Forum has a key role in ensuring a fair admissions system that promotes social equality and must, under Section 84 of the Schools Standards and Framework Act 1998, act in accordance with the School Admissions Code “the Code” issued by the Department for Education.

Admission authorities of all maintained schools and Academies when exercising their functions must have regard to any advice offered by the Forum.

The Forum shall receive, consider and share advice and recommendations upon:-

: the extent to which current admission arrangements in the area serve the interests of looked after children, children with disabilities and children with special educational needs;

: the effectiveness of the published fair access protocol in place in the area;

: the effectiveness of any scheme for co-ordinating admission arrangements where relevant with any adjoining local authority area;

: details of any other matters which affect the fair operation of admission arrangements for relevant schools in the area:

: to all Admission Authorities, Maintained Schools and Academies, City Technology Colleges or City Colleges of the arts within the area of the Local Authority (“the Authority”), and make available such advice and recommendation to any other person with an interest.

Specifically the Local Admissions Forum must:

(a) consider how well existing and proposed admission arrangements serve the interests of children and parents within the area of the Authority

(b) promote agreement on admission issues

(c) review the comprehensiveness, effectiveness within the local context, and accessibility of advice and guidance for parents by the authority through the published annual Admissions to Primary and Secondary School Booklets. The Forum must consider what if any action is needed to raise the standard to ensure it is the best that can possibly be achieved

(d) consider the effectiveness of the Authority's proposed co-ordinated admission arrangements and advise on whether they differ substantially from the previous year

(e) advise the Authority and governing bodies of all voluntary aided and foundation schools in the area by 30 November each year which persons or bodies in the area the Forum considers have an interest in proposed admission arrangements to ensure that the Local Authority includes them in the consultation process

(f) consider and advise on any proposed qualifying scheme for the co-ordination of admission arrangements referred to it by the Authority pursuant to regulation 5 of the School Admissions (Co-ordination of Admission Arrangements Regulations (obligation on Local Authority to refer qualifying scheme which they propose to be adopted to the Forum)

(g) consider the means by which admissions processes might be improved, and how actual admissions relate to the admission numbers published

(h) monitor the admission of children who arrive in the Authority's area outside a normal admission round with a view to promoting arrangements for the fair distribution of such children among local schools, taking account of any preference expressed in accordance with arrangements made under Section 86(1) of the School Standards and Framework Act 1998 and in accordance with the relevant Admissions Code

(i) promote the arrangements for children with special educational needs, children in care and children who have been excluded from school

(j) monitor the effectiveness of Local Authority Fair Access Protocols and together with the Local Authority ensure that no school including those with places is asked to take a disproportionate number of children who have been excluded from other schools or who have challenging behaviour or who are known to have a history of behavioural problems

(k) to produce an annual report

(l) consider any other admissions issues that arise

In discharging the responsibility for ensuring fair access the Forum should:

(m) refer an objection to the Schools Adjudicator where it identifies admission policy, practice or oversubscription criteria of a school that may be unfair, unlawful or contravene the mandatory provisions of the Code or where Forum advice has been disregarded by admission authorities

(n) review the impact of local admission policies on achieving fair access

2. Declaration of Interests

Members of the Forum shall declare a personal interest in any proposal which directly affects them for example if the proposal concerns the school at which they are a Governor or which their children attend. If the personal interest is pecuniary or could be viewed as prejudicial the member should withdraw from the discussion and take no part in the decision. Where it is clear that a decision in which a member of the Forum has such an interest or it is likely to arise at a particular meeting, the member concerned may wish to invite an alternative member to attend that meeting.

3. Annual Report

Under Section 85A (1A) of the SSFA the Forum may publish an annual report for all maintained schools. Where the Forum chooses to do so, the report must include Academies. The report will be on such matters as the Forum consider appropriate and of local interest and provide input to the Authority's report to the School's Adjudicator.

4. Indemnification

The Authority shall indemnify members of the Forum against reasonable legal costs and expenses arising from decisions or recommendations of the Forum made in good faith.

5. Chair and Vice Chair

(a) The members of the Forum shall elect a Chair and Vice Chair at the first meeting of the Forum and at the next meeting which falls after the date which is a year after the meeting at which the Chair and Vice Chair was elected.

(b) The Chair and Vice Chair shall hold office until the next meeting which falls after the date which is a year after the meeting at which they were elected.

(c) The Chair or Vice Chair shall cease to hold office if they resign their office by giving written notice to the Secretary.

(d) On ceasing to hold office the former Chair and Vice Chair shall be eligible for re-election.

(e) In the event of a casual vacancy occurring in the office of Chair or Vice Chair the members shall at the next meeting elect one of their members to fill that vacancy and the member so elected shall hold office until the date of the meeting at which the Chair or Vice Chair would have held office had the vacancy not occurred.

6. Secretary to the Forum

Members of the Forum shall appoint a person, nominated by the Authority, who is not a member of the Forum to act as Secretary to the Forum. The Secretary to the Forum will keep a record of each meeting of the Forum

7. Sub Committees

The Authority is responsible for establishing the Forum sub-committees pursuant to Section 85A (2) of the School Standards and Framework Act 1998.

The Forum shall be responsible for determining a sub-committee's:

- membership and constitution
- procedure for convening and holding meetings
- communication of advice and recommendations

8. Meetings of the Forum

The members of the Forum may regulate the procedure of the Forum subject to The School Admissions (Local Authority Reports and Admission Forms) (England) Regulations 2008 ("the Regulations")

9. Venue and Times of Meetings

(a) The Secretary will convene a meeting of the Forum, by giving a minimum of seven (7) working days notice of the time and place of each meeting.

(b) The date of the meeting will be given to the Secretary by the Forum at a previous meeting, or on the direction of the Chair or in their absence the Vice Chair.

(c) The Agenda shall be set by the previous meeting of the Forum, or if appropriate by the Secretary in consultation with the Chair, or in their absence, the Vice Chair.

(d) The Forum shall meet at least twice (2) each year.

(e) Proceedings and meetings of the Forum shall be open to the public, except in such limited circumstances as decided by the Forum as may be prejudicial to the Forum's work. The Secretary shall arrange for meetings to be advertised to the public.

(f) Members may invite interested parties to a meeting of the Forum if they consider it appropriate to do so having regard to the matters arising for discussion.

10. Quorum

The quorum for any meeting of the Forum shall be one third of the Forum's membership.

11. Minutes of the Meeting

The minutes of the meeting, after approval by the Chair or Vice Chair, may be made available for public inspection.

12. Voting Arrangements

Decisions on matters including the exercise of the Forum's power to refer an objection to the adjudicator shall be taken by a simple majority vote of all members present. In the case of equality of votes the Chair or in his/her absence the Vice Chair, shall have a second or casting vote.

13. Public Statements

Public Statements on behalf of the Forum may only be made by the Chair or Vice Chair either with the approval of the Forum, or without such approval having regard to the importance or expediency. Any such action taken by the Chair or Vice Chair shall be reported to the next meeting of the Forum.

MEMBERSHIP AS AT 2014

The membership of the Rotherham Local Admissions Forum is:-

Community Schools: - 2 members (1 Primary and 1 Secondary)

Mrs. I. G. Hartley (Wath Comprehensive School and One Vacancy)

Voluntary Controlled Schools: - 1 member,
One vacancy

Voluntary Aided Schools: - 3 members

Mr. G. Lancashire (representative of Anglican Faith Schools)
Mrs. H. McLaughlin (St. Mary's Catholic Primary School, Herringthorpe)
One vacancy

Academy: - 1 member,
Mr. C. E. Kelsey (Bramley Grange Primary School)

Church Dioceses: - 2 members

Diocese of Hallam: - Ms. C. Thorpe
Sheffield Diocese: - Mr. H. Thomas

Parent: - 1 member
One vacancy

Community Representatives (10)

Councillor C. Beaumont
Councillor D. Roche
Councillor J. Havenhand
Mrs. P. Powell
Mr. P. Robins
Mrs. C. Cockayne
Mrs. M. Gambles
Mr. M. T. Shahid (Black and Minority Ethnic community)

Early Years Nursery (voluntary) sector representative
One vacancy

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Local Admissions Forum
2.	Date:	19th March 2015
3.	Title:	Admissions Consultation outcome in respect of entry in the 2016/17 academic year. (All wards)
4.	Directorate:	Children and Young Peoples Services

5. Summary

This report seeks approval of the proposed School Admission arrangements / Coordinated Scheme for the admission year 2016/17.

6. Recommendations

That Local Admissions Forum:

Approves the Admission arrangements for the 2016/17 Academic Year following the completion of the annual consultation.

7. Proposals and Details

All Admission Authorities must consult by 1st March, in the determination year, on the admission arrangements for those schools for which they are responsible. The consultation must take place for a minimum of 8 weeks between 1st November and 1st March and a final determination made by 15th April 2015.

Admission Criteria for Community Schools

The current Admissions Policy for community schools for 2016/17 is attached as (**Appendix 1**). No changes are proposed to the **admission criteria** for 2016/17. Agreed Published Admission Numbers are attached as (**Appendix 2**).

Co-ordinated Admission Arrangements

The Authority currently co-ordinates admission arrangements during the normal admission round. The 2012 Code of Practice required this to be extended to cover in-year admissions for all year groups with effect from 2011/12, this is also the requirement under the 2014 Code of Practice. The co-ordination of schemes simplifies the admission process for parents which reduces the likelihood of a child being left without a school place

Waiting Lists

The Authority currently maintains waiting lists for children applying during the normal admission round. The Admissions Code of Practice requires that waiting lists are in place from September and continue for at least the first term of the academic year for both Primary and Secondary provision.

Catchment Areas

The Authority is required to consult on the details of any catchment areas to be used as part of the admission process. The current catchment areas are published on the RMBC website and available in hard-copy from the School Planning, Admissions and Appeals Service. No changes are proposed to the existing school catchment areas for 2016/17.

Fair Access Protocol (FAP)

The Admissions Code of Practice requires the Authority to have in place a Fair Access Protocol. The Fair Access Protocol exists to ensure that access to education is secured quickly for children who have no school place but for whom a place at a mainstream school is appropriate. It is also to ensure that all schools in an area admit their fair share of pupils with challenging behaviour, including children excluded from school. **This includes admitting children above the admission number to schools that are already full.** All Schools and Academies in the authority must participate in the scheme. The scheme must be monitored, include timescales and be included in the annual report to the School's Adjudicator. The Authority consulted on a revised FAP in March 2013 and this was adopted from September 2013 onwards and is published in both the Primary and Secondary

School's Booklets. The Code of Practice also requires the Fair Access Protocol to include timescales, and also must include at a minimum the following categories:

- Children attending PRUs who need to be reintegrated back into mainstream education;
- Children who have been out of education for longer than one school term;
- Children whose parents have been unable to find them a place after moving to the area, because of a shortage of places;
- Children withdrawn from schools by their family, following fixed term exclusions and unable to find another place;
- Children of refugees and asylum seekers;
- Homeless children;
- Children with unsupportive family backgrounds, where a place has not been sought;
- Children known to the police or other agencies;
- Children without a school place and with a history of serious attendance problems;
- Traveller children;
- Children who are carers;
- Children with special educational needs (but without a statement);
- Children with disabilities or medical conditions;
- Children returning from the criminal justice system; and
- Children of UK service personnel and other Crown Servants.

Statutory Closing Dates

The Code of Practice imposes national closing dates for both Primary and Secondary applications for the admission round in 2016/17. The date for Secondary is 30th November 2015 and the date for Primary is 15th January 2016.

Report to the Schools Adjudicator

The Admissions Authority is required to submit on an annual basis a report to the Schools Adjudicator by the 30th June on how the admissions arrangements have operated in the previous year. A template has been provided by the Schools Adjudicator for this purpose and reports submitted by the Authority meet this deadline annually.

8. Finance

The proposed changes are unlikely to have any significant effect in terms of the allocation of places to individual children. Some children may, under a Fair Access Protocol gain a place at a school which they otherwise would not have. Any implications for Schools would be subject to discussion between Schools, Schools Forum and the Local Authority. Where schools are expanded, there is often a need to support additional staffing resources until the school census generates funding for the additional pupils.

9. Risks and Uncertainties

As in all admissions matters, there is always a risk of challenge. The School Admissions Code has a strong statutory basis and all admission authorities are now required **to act in accordance with** rather than simply **having regard to** the provisions, as was the case with earlier versions. The Code seeks to promote equity and fair access and the setting of fair oversubscription criteria.

There are always risks and uncertainties when school place provision is considered since future pupil numbers are based on estimations. Over provision at one school could influence pupil numbers at other schools. Local Authorities are obliged, however, to provide sufficient places, promote diversity and increase parental preference.

10. Policy and Performance Agenda Implications

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. Any changes to admissions criteria / co-ordinated schemes could have consequences for individual pupils. However, the proposed changes to admission numbers detailed seek to provide a fair, equitable and sustainable solution to the admissions process. It is unlikely that the proposed changes will have any significant impact on published performance indicators.

11. Background Papers and Consultation

The School Admission Arrangements Regulations 2008. The DfE Admissions Code of Practice (December 2014). The Authority's current admissions criteria for community schools is shown in Appendix 1. There is annual consultation on admissions arrangements, which takes place with school governing bodies and other LAs each Autumn Term and up to 1st March. The Authority's website contains detailed information on admission arrangements.

Contact Name:

Dean Fenton (Service Lead - School Planning, Admissions and Appeals)
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Christopher Stones (Principal Officer – School Organisation)
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**ROTHERHAM METROPOLITAN BOROUGH COUNCIL -
REPORT TO LOCAL ADMISSIONS FORUM – MARCH 2015**

**CONSULTATION ON ADMISSION ARRANGEMENTS FOR THE ADMISSION YEAR
2016/17.**

i) Admission Numbers and Admissions Criteria

This item gives governors the opportunity to consider the admission arrangements (criteria and admission number), which will apply for admission in 2016/17. The Local Admission Forum has previously considered the requirements for consultation and has agreed that the LA should facilitate this, as far as possible, by use of the Authority's Internet site.

The timetable for the year is:-

Autumn Term 2014	Governing bodies consider the arrangements which will apply.
By 5th December 2014	All relevant details to be forwarded to the LA.
5th January – 1st March 2015	Period of consultation via the LA's website.
By end of March	LA and the Local Admission Forum consider any changes and forward any comments to appropriate Admission Authority (ies).
By 15 th April 2015	All admission authorities to determine their arrangements and notify those consulted.

Community and Controlled Schools

For these schools, the LA is the admission authority. The admissions criteria for 2016/17 are shown at Appendix 1.

Each school's proposed admission number is shown at Appendix 2.

Action: The Governing Body is requested to complete and return the pro-forma to Dean Fenton/Chris Stones, SPAA, Wing C, 1st Floor, Riverside House, as soon as possible and no later than 5th December 2014.

Voluntary Aided Schools/Academies/Trust Schools

The governing body is the admission authority. Full consultation is required.

If there are any proposed changes at Church of England schools, Governing Bodies should consult their Diocesan Board before consulting anyone else.

Action: Governing Bodies to consider both the admissions criteria and the admission number appropriate for the school. Full details of the admissions criteria and admissions number to be forwarded to the LA by 5th December 2014 to enable the full consultation with all the appropriate consultees to be carried out via the Internet. This should be done by e-mail to Dean.Fenton@rotherham.gov.uk Christopher.Stones@rotherham.gov.uk

Pro-forma to be completed and returned as for community and controlled schools.

Further General Point

All infant, J&I, Primary schools need to continue to be mindful of the need to maintain classes from FS2 to Y2 at 30 or less, with the exception of excepted pupils as stipulated under the Admissions Code of Practice.

If you require any further information or would wish to discuss any matters relating to admission numbers/criteria/net capacity, please contact Dean Fenton/Chris Stones on 01709 254821/253831.

ii) **Co-ordinated Admission Arrangements**

The Authority co-ordinated admission arrangements during the normal admission round and in-year admissions for all year groups. Rotherham, along with many neighbouring Local Authorities proposes to continue to co-ordinate in-year admissions, as far as is possible. The Local Admissions Forum has expressed its collective view that this continues to be good practice and that they fully support co-ordinated admission arrangements. For 2016/17 there will be a few minor date changes to the Co-ordinated Schemes and it is noted that the Schools Admissions Code specifies that the Primary Schools Offer Day from 2014/15 onwards is 16 April.

Action: To note the information.

iii) **Waiting List**

The Authority currently maintains waiting lists for pupils applying during the normal admission round. The Admissions Code of Practice required that waiting lists are in place and continue for at least the first term of the academic year. There are no proposed changes for 2016/17.

Action: No action required

iv) **Local Authority 'Admission to School' Booklets.**

The information contained in the booklets is freely available on the Local Authority Website along with details on how to make an on-line-application. The Authority is currently able to satisfy above 90% first preferences for primary and secondary school. Much of the information in the booklet is surplus to most parents' applications (most booklets are discarded once the application has been submitted). Where parents are unsuccessful with their application separate guidance is available on the appeal procedures. Many other neighbouring authorities now produce only a summary of the information which is sent to all parents with detailed information available on request or via the website. Hard copies of the booklet are only provided upon request. All parents receive a short summary explaining how to apply for a school place, a copy of the Common Application Form and information on how to access the on-line system.

Action: Governing Bodies to note that the Local Authority wishes to maintain the decision to only send a summary of the information contained in the admissions booklet to parents with full copies available on request and/or via the rotherham.gov.uk website.

v) **Consideration of the 'relevant area'**

Every two years, the Authority must review its determination of the 'relevant area' for the purposes of admissions consultation. This requires consultation with all schools in Rotherham, together with all primary schools lying within 1 mile of any border and all secondary schools lying within 3 miles. Since the inception of this requirement (in 1999) the determined area has been the whole of the Rotherham borough. There have been no objections to this and no change to the 'relevant area' is proposed for consultation on admissions in 2016/17.

Action: Governing Bodies to note and to forward any comments, if any, on the proforma.

The admission criteria for community and controlled schools for 2016/17 is shown below.

It should be noted that for a number of years the D.f.E. has given priority to looked after children. The School Admissions Code has also prioritised previously looked after children. This is shown in the criteria below.

Primary Reception

Places will be allocated in the following order of priority:

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children. (see note 3 below).
- ii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**.
- iii) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school or its associated junior school at the time of their admission. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vi) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school or its associated junior school at the time of their admission.
- vii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Year 3

Places in Year 3 at a Junior School will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children (see note 3 below).
- ii) Children in attendance at Y2 in the associated Infant School.
- iii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school at the time of their admission.
- vi) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vii) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school at the time of their admission.
- viii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Secondary Year 7

Places will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children (see note 3 below).
- ii) Children who on the closing date have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular** school essential. Parents should ensure that they attach full supporting information to the Common Application Form.
- iii) Children who on the closing date have a compelling social reason which the Authority is satisfied make attendance **at that particular** school essential. The kind of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school in Years 8-11 at the start of the academic year.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vi) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school in Years 8-11 at the start of the academic year.
- vii) Children who on the closing date are on the roll of one of the associated Primary/Junior/Junior and Infant schools as identified by the Authority.
- viii) Children who on the closing date live nearest to the school measured by a straight line on a horizontal plane, (commonly known as measurement, "as the crow flies").

Notes

- 1 Where the admission number for any school is likely to be reached mid category, places will be prioritised within that category by reference to the distance between the home address and the school. Highest priority will be given to those living closest to the school measured in a straight line on a horizontal plane (commonly known as measurement, "as the crow flies").
2. Where any final place at a school is available and two or more pupils are judged to be living equidistant from the school (e.g. in flats), the final place will be allocated by the drawing of lots by officers of the authority.

3. A 'relevant looked after child' is a child that is looked after by a local authority in accordance with Section 22 of the Children Act 1989 at the time an application for admission to a school is made, and who the local authority has confirmed will still be looked after at the time when he/she is admitted to the school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). For further information please refer to the Admissions Code of Practice which can be downloaded from www.dfe.gov.uk

4. Places will be allocated in accordance with the LA's co-ordinated admissions schemes for Primary and Secondary schools. In assessing preferences, the LA will operate an 'equal preference' system, which means that no priority will be given according to the ranking of the preference, except where a potential offer can be made in respect of more than one school. In that situation, the final offer of a place will be made at the highest ranked of the potential offer schools.
5. Children issued with a statement of Special Educational Needs will gain a place at the school named in the statement as part of that process.

PRIMARY SCHOOLS

Appendix 2

School	Net Capacity	Admission Number 2015/2016	Proposed Admission Number 2016/2017	Comments
Anston Brook Primary	210	30	30	
Anston Greenlands J&I	210	30	30	
Anston Hillcrest Primary	210	30	30	
Anston Park Infant	225	75	75	
Anston Park Junior	300	75	75	
Aston All Saints CE J&I Academy	210	30	30	
Aston Fence J&I	210	30	30	
Aston Hall J&I	315	45	45	
Aston Lodge Primary	210	30	30	
Aston Springwood Primary	210	30	30	
Aughton Primary	150	30	30	
Badsley Primary	630	90	90	
Blackburn Primary	316	56	56	
Bramley Grange Primary Academy	315	45	45	
Bramley Sunnyside Infant	270	90	90	
Bramley Sunnyside Junior	360	90	90	
Brampton Cortonwood Infant	120	40	40	
Brampton the Ellis CE Primary	430	40/80	40/80	PAN 40 Infant / 80 Junior
Brinsworth Howarth J&I	210	30(45)	30(45)	Temporary Increase
Brinsworth Manor Infant	240	80	80	
Brinsworth Manor Junior	320	80	80	
Brinsworth Whitehill Primary	296	45	45	Increased at request of school Governing Body.
Broom Valley Primary	420	60	60	
Brookfield Primary Academy	315	45	45	PAN Reduction commenced 2014/15 in FS2 and cohorts thereafter
Canklow Woods Primary Academy	210	30	30	
Catcliffe Primary	210	30	30	
Coleridge Primary Academy	210	30	30	
Foljambe Primary Campus of Thrybergh SSC Academy	140	30	30	
Dinnington Primary	270	43	43	
St Joseph's Catholic Primary (Dinnington) Academy	196	28	28	
East Dene J&I Academy	350	50	50	
Eastwood Village Primary Academy	315	30	30	Opens September 2015 up to Year 4 during first year and subsequent FS2 cohorts thereafter.

Ferham Primary	210	30	30	
Flanderwell Primary	315	45	45	
Greasbrough J&I	270	45	45	
Harthill Primary	180	30	30	
Herringthorpe Infant	270	90	90	
Herringthorpe Junior	360	90	90	
High Greave Infant	180	60	60	
High Greave Junior	240	60	60	
Kilnhurst Primary	210	30	30	
Kimberworth Primary	210	30	30	
Kiveton Park Infant	162	56	56	
Kiveton Park Meadows Junior	240	59	59	
Laughton CE Primary	105	15	15	
Laughton J&I	146	24	24	
Listerdale Primary Academy	315	45	45	Phased PAN from FS2 2014 and FS2 cohorts thereafter
Maltby Craggs Primary	420	60	60	
Maltby Lilly Hall Primary	420	60	60	
Maltby Manor Primary	420	60	60	
Maltby Redwood J&I Academy	240	45	45	
St Mary's Catholic Primary (Maltby) Academy	210	30	30	
Meadow View Primary	300	42	42	
Monkwood Primary	420	60	60	
Ravenfield Primary	210	30	30	
Rawmarsh Ashwood Primary Academy	210	30	30	
Rawmarsh Rosehill Junior	240	60	60	
Rawmarsh Ryecroft Infant	180	60	60	
Sandhill Primary Academy	210	30	30	
Rawmarsh St Joseph's Catholic Primary	210	30	30	
Rawmarsh Thorogate J&I	210	30	30	
Redscope J & I	342	60	60	
Rockingham J&I	282	56	56	
Roughwood Primary	336	56	56	
Sitwell Infant	222	74	75	
Sitwell Junior Academy	300	76	76	
St Ann's J&I	420	60	60	
St Bede's Catholic Primary Academy	280	43	43	
St Mary's Catholic Primary (Herr) Academy	208	30	30	
St Thomas' CE Primary (Kiln)	210	30	30	

Swallownest Primary	210	30	30	
Swinton Fitzwilliam Primary	315	45	45	
Swinton Queen Primary	315	45	45	
Thornhill Primary	315	45	45	
Thorpe Hesley Primary	478	70	70	
Thrybergh Fullerton CE Primary Academy	111	16	16	
Thrybergh Primary Academy	245	30	30	PAN for FS2 reduced to 30 from 2015/16 and FS2 cohorts thereafter
St Gerard's Catholic Primary Academy	140	20	20	
Thurcroft Infant	225	75	75	Phased PAN from FS2 2014 and FS2 cohorts thereafter
Thurcroft Junior Academy	280	70	70	
Todwick J&I	210	30	30	
Treeton CE Primary	315	45	45	
Trinity Croft CE J&I Academy	112	16	16	
Wales Primary	210	30(45)	30	Temporary increase in FS2 PAN for 2014/15 and 2015/16 cohorts.
Wath CE Primary	315	45	45	Phased PAN from FS2 2014 and FS2 cohorts thereafter
Wath Central Primary	420	60	60	
Our Lady & St Joseph's Catholic Primary	209	30	30	
Wath Victoria J&I	240	40	40	
Wentworth CE J&I	112	16	16	
West Melton J&I	180	30	30	
Whiston J&I Academy	210	30	30	
Whiston Worrygoose J&I Academy	210	30	30	
Wickersley Northfield Primary	419	60	60	
St Alban's CE Primary Academy	205	30	30	
Woodsetts J&I	210	30	30	

SECONDARY SCHOOLS

School	Net Capacity Figure	Admission Number 15/16	Proposed Admission No 16/17	Comments
Aston Academy, a Specialist School in Maths and Computing	1650	300	300	
Brinsworth Academy, a Science College	1487	255	255	
Clifton, a Community Arts School	1250	250	250	
Dinnington High School (Academy Trust)	1444	252	252	
Maltby Academy	1200	200	200	
Oakwood High School Academy	1050	210	210	
Rawmarsh Community School, a Sports College	1075	222	222	
Swinton Community School, a Maths & Computing College	1320	226	226	
Thrybergh School and Sports College Academy	704	140	140	
Wales High, a specialist College for Business and Enterprise with Applied Learning (Academy Trust)	1586	256	256	
Wath Comprehensive, a Language College	1800	300	300	
Wickersley School and Sports College Academy	1923	320	320	
Wingfield Business and Enterprise College Academy	845	170	170	
Winterhill School	1577	270	270	
St Bernard's Catholic High Academy	792	140	140	
Saint Pius X Catholic High – a Specialist School in Humanities	685	130	130	

ADMISSION NUMBER FOR SIXTH FORMS

School Name	Admission Number for Y7-Y11	Proposed Admission Number for New Y12 Pupils 2016/17*
Aston Academy, a Specialist School in Maths and Computing (Academy Trust)	280	42
Brinsworth Academy, a Science College (Academy Trust)	255	38
Dinnington High School (Academy Trust)	252	37
Maltby Academy (Academy Trust)	200	30
Swinton Community School, a Maths & Computing College	226	34
Wales High, a specialist College for Business and Enterprise with Applied Learning (Academy Trust)	256	38
Wath Comprehensive, a Language College	300	45
Wickersley Schools and Sports College	320	48

* The published admission number must relate only to those being admitted to the school for the first time, and should be based on an estimate of the minimum number of external candidates likely to be admitted, although it would be acceptable to exceed this if demand for available courses can be met.

All the sixth form schools proposed Y12 figures are 15% of their Admission number. (Based on historical statistical data and previous DfE Admissions Code Guidance.)

PRO- FORMA (DRAFT)
ADMISSIONS CONSULTATION FOR 2017/18 ENTRY

SPAA

A) Community and Controlled Schools

- 1) Any proposed changes to the LA's current admissions criteria applicable to community and controlled schools shown at Appendix 1 will be indicated in **bold** type.
- 2) The proposed Admission Number for 2017/18 is shown in Appendix 2.

Does the Governing Body -

Agree with the number

Disagree (tick as appropriate)

If disagree, the suggested admission number for the school is _____

Reasons:

B) Voluntary Aided Schools/Academies (Only)

- 1) There are no proposed changes to the current admission criteria, other than any specified by the draft consultation document.

or

Amendments will be made to the admissions criteria for the school admission year 2017/18

(tick as appropriate)

- 2) The proposed admission number for the school for 2017/18 is

Voluntary Aided Schools/Academies must forward a copy of their admissions policy to Christopher Stones/Andrew Guest by the ... 2015.

C) All Schools

1) There are no proposed changes to the co-ordinated schemes applying to both Primary and Secondary schools other than a few minor date changes. It is noted that the Primary School Offer Day is 16 April, as per the School Admissions Code 2014. No comments are therefore sought on the co-ordinated schemes.

2) There are no proposed changes to the 'Waiting List' for Schools. We wish to continue to keep the waiting list open for the statutory one term for primary and secondary schools. No comments are therefore sought on the co-ordinated scheme.

3) There are no proposed changes to the Relevant Area which has previously been determined as the whole of the Rotherham Borough. No comments are therefore sought on the Relevant Area.

N.B. Please complete this pro-forma and return via email to Christopher Stones/Andrew Guest or to the address **SPAA, Wing C, 1st Floor, Riverside House, Main Street, Rotherham, S60 1AE** by no later than ... **2015**.

All voluntary aided schools and Academies must forward a copy of their full proposed admissions criteria via e-mail to Christopher.Stones@rotherham.gov.uk or Andrew.Guest@rotherham.gov.uk by the above date, in order that appropriate consultation can be undertaken via the website.

(It is a statutory requirement that all voluntary aided schools and Academy admission policies are published (on the LA website) and available for public consultation by ... 2015)

Signature _____ Date _____

School _____

ROTHERHAM LOCAL ADMISSIONS FORUM
SCHOOL ADMISSION APPEALS - STATISTICS

March, 2015

This brief report is included on the agenda to inform the Local Admissions Forum of the numbers of school admission appeals received and hearings taking place.

School Year 2014/15

Primary Schools

Appeals Lodged	401
Appeals Refused	128
Appeals Allowed	71

Secondary Schools

Appeals lodged	155
Appeals Refused	47
Appeals Allowed	54

Church Schools - Primary

Appeals Lodged	51
Appeals Refused	23
Appeals Allowed	12

Church Schools – Secondary

Appeals lodged	35
Appeals Refused	11
Appeals Allowed	13

Appeals for 2014/2015 (in-year transfers) are still ongoing

Rotherham Academies Update - March 2015

Name of Academy	Name of Predecessor School	Open	Proposed conversion	Lead Sponsor / Name of Trust	Notes
Maltby Academy	Maltby Community School	Jan-10		U-Xplore	
Brinsworth Comprehensive School	Brinsworth Comprehensive School	Oct-10		Learner Engagement and Achievement Partnership Multi-Academy Trust	
Wales High School	Wales High School	Oct-10		None	
Aston Academy	Aston Comprehensive School	May-11		None	
St Bernard's Catholic High School	St Bernard's Catholic High School	Jul-12		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Thurcroft Junior Academy	Thurcroft Junior School	Jul-12		Aston Academy	
Coleridge Primary School	Coleridge Primary School	Apr-13		Central Learning Partnership Trust	PFI School - Sponsored Academy
East Dene Primary School	East Dene Junior & Infant School	Apr-13		Central Learning Partnership Trust	PFI School - Sponsored Academy
St Bede's Catholic Primary School	St Bede's Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Gerard's Catholic Primary School	St Gerard's Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Mary's (Herringthorpe) Catholic Primary School	St Mary's (Herringthorpe) Catholic Primary School	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
St Mary's Catholic Primary School (Maltby)	St Mary's Catholic Primary School (Maltby)	Jul-13		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Wingfield Academy	Wingfield Business and Enterprise College	Aug-13		None	PFI School
Canklow Woods Primary School	Canklow Woods Primary School	Sep-13		White Woods Primary Academy Trust	Sponsored Academy
Whiston Junior & Infant School	Whiston Junior and Infant School	Sep-13		White Woods Primary Academy Trust	Sponsored Academy
Whiston Worrygoose Junior & Infant School	Whiston Worrygoose Junior and Infant School	Sep-13		White Woods Primary Academy Trust	
Thrybergh Academy and Sports College	Thrybergh School and Sports College	Oct-13		None	PFI School
Sandhill Primary Academy	Rawmarsh Sandhill Primary School	Dec-13		Sandhill Multi Academy Trust	
Oakwood Academy	Oakwood High School	Dec-13		Oakwood Learning Community Trust	

Brookfield Primary Academy	Swinton Brookfield Primary School	Jan-14		Sandhill Multi Academy Trust	Sponsored Academy
Maltby Redwood Academy	Maltby Redwood Junior & Infant School	Feb-14		Maltby Learning Trust	
St Joseph's Catholic Primary School (Dinnington)	St Joseph's Catholic Primary School (Dinnington)	Feb-14		Holy Spirit Umbrella Trust (St Bernard's Learning Community)	
Wickersley School and Sports College	Wickersley School and Sports College	Mar-14		Wickersley Partnership Trust	PFI School
Rawmarsh Ashwood Academy	Rawmarsh Ashwood Primary School	Apr-14		Ashwood Multi-Academy Trust	
Thrybergh Academy and Sports College	Dalton Foljambe Primary School (Thrybergh Academy and Sports College)	May-14		Thrybergh Academy and Sports College	This is an amalgamation between Thrybergh and Dalton to form a 3-16 through school.
Sitwell Junior School	Sitwell Junior School	Jul-14		Oakwood Learning Community Trust	
Thrybergh Primary School	Thrybergh Primary School	Jul-14		Ashwood Multi-Academy Trust	Sponsored Academy
Rawmarsh Community School	Rawmarsh Community School	Aug-14		Wickersley Partnership Trust	Sponsored Academy
Bramley Grange Primary School	Bramley Grange Primary School	Oct-14		The Grange Trust	
Rawmarsh Monkwood Primary School	Rawmarsh Monkwood Primary School	Oct-14		Sandhill Multi Academy Trust	
St Albans CofE School	St Albans C of E School	Oct-14		DS Academy Trust	
Listerdale Primary School	Dalton Listerdale Junior and Infant School	Nov-14		The Children's Academy Trust	
Anston Greenland's Primary School	Anston Greenland's Primary School	Nov-14		The Children's Academy Trust	
Wickersley Northfield Lane Primary School	Wickersley Northfield Lane Primary School	Nov-14		White Woods Primary Academy Trust	
Aston All Saints C of E School	Aston All Saints C of E School	Dec-14		DS Academy Trust	
Maltby Manor Academy	Maltby Manor Junior and Infant School	Dec-14		Maltby Learning Trust	Sponsored Academy
Flanderwell Primary School	Flanderwell Primary School	Feb-15		DS Academy Trust	
Thrybergh Fullerton C of E Primary Academy	Thrybergh Fullerton C of E School	Feb-15		DS Academy Trust	
Trinity Croft C of E Primary Academy	Trinity Croft C of E School	Feb-15		DS Academy Trust	

Dinnington High School	Dinnington Comprehensive School	Feb-15		Learner Engagement and Achievement Partnership Multi-Academy Trust	
Maltby Lillyhall Academy	Maltby Lillyhall Primary School	Mar-15		Maltby Learning Trust	
Ravenfield Primary Academy	Ravenfield Primary School	Mar-15		Maltby Learning Trust	
*Winterhill School	Winterhill School		Apr-15	Winterhill School MAT	This has been put back to a 1st April 2015 conversion due to issues surrounding the caretakers property and PFI legal issues.
*Dinnington Primary School	Dinnington Primary School		Apr-15	Winterhill School MAT	This academy conversion date is linked to Winterhill - Put back to the 1st April 2015
*Herringthorpe Junior School	Herringthorpe Junior School		Apr-15	Willow Tree Academy	Lease and Shared Use Agreement still to be agreed; conversion put back to 1st April 2015.
*Greasbrough J & I School	Greasbrough J & I School		Apr-15	Willow Tree Academy	Sponsored Academy with Herringthorpe Junior School
*Rockingham J & I School	Rockingham J & I School		May-15	TBA	Awaiting confirmation if this Academy conversion will proceed for the 1st May 2015.
*Rawmarsh Rycroft Infant School	Rawmarsh Rycroft Infant School		Sep-15	TBA	This has been deferred by the school until September 2015
*Redscope Primary School	Redscope Primary School				For information - Application for Academy status withdrawn.

* Name of academy to be confirmed

MAT - Multi Academy Trust